



Art Production and Design - Graphic Designer

Creative Surfaces Inc; a National manufacturing company of custom store fixtures, signage, and countertops for retail, automotive, and casino industry with manufacturing facilities in Sioux Falls, SD and Rapid City, SD is seeking an individual to fill a Graphic Artist position and join our graphic design and art production team.

At Creative Surfaces Inc, our Graphic Designer position offers a competitive salary, paid time off, Insurance and 401k.

Responsibilities to include but not limited to:

- ❑ Preparing art files for printing, laser cutting and routing
- ❑ Signage development and design
- ❑ Creation of marketing collateral such as ads, brochures and newsletters with the assistance of Creative Surfaces Marketing Coordinator
- ❑ Interacting with clients
- ❑ Assist in updating the websites and social media platforms
- ❑ Other duties as assigned

Requirements

- ❑ MAC experience with knowledge of Adobe CC (Illustrator and Photoshop)
- ❑ Working knowledge of WordPress, Constant Contact, FTP software, barcoding software,
- ❑ Knowledge of HTML, CSS, 3D program and Flash are a plus
- ❑ Must have experience with producing ads for magazines, brochures, and digital mailers such as E-newsletters.
- ❑ Excellent grammar and content writing skills
- ❑ High attention to detail with the ability to handle multiple active jobs
- ❑ Ability to project manage jobs and tight deadlines
- ❑ Preferred experience working with wide-format printers and multiple different substrates which include but not limited to; film, vinyl, pvc, acrylic and polycarbonate.

Please email resumes and references to jobs@creativesurfaces.com